

THIS IS HOW YOU PAY YOUR ASSESSMENTS ONLINE

Sentry Management's Website Registration Information

If you haven't already set up your profile, you will need to do the following:

To begin registration go to www.sentrymgt.com.

Click on the "Associations" link, which is located in the upper right-hand corner.

A new window will open (make sure your pop-up blocker is disabled) and you will be prompted to enter your 16-digit ID number. This is your account number and can be found on the coupon used to pay your Association assessments. If you do not have a coupon on hand you may contact your Community Manager or a Central Office Customer Service representative at 407-788-6700 or 1-800-932-6636, ext 402, for the information.

Enter your 16-digit homeowner account number. Click Find. When entered correctly your account name will appear. Click on your name to be directed to the Online Community Website Registration page where you will set up your initial login and password (case sensitive).

LOGIN: Your email address is your default login ID (you will be able to change your login to something else after registration).

PASSWORD: Your password must be a minimum of 8 characters long in order to meet Smartstreet's security requirements. A combination of upper and lower case letters, and at least 1 or more numbers must be used.

Once the form is complete, click Submit.

Your Association's temporary Welcome Page will now come up. It is on this screen where you will authenticate your login information.

Login As: Homeowner

Login ID:

Password:

You will now be asked to set up your security questions. The security questions are in play in case you lose or forget your login information. Should you ever forget your password there is a "Forgot your Login/Password?" link on your Association's Welcome Page that you can click for assistance.

Click "Next" to complete registration.

If technical difficulties occur, or if your account is locked, you may contact Smartstreet directly at 1-888-705-0600. A customer support representative will be happy to help you.

The next page will have: Community Access in the upper left corner and under that:

Home

"Online Payment"

Board Room

Calendar

Directory

Document Center

Newsletter

Your Profile

Contact Us

Every Association has the opportunity for a variety of options to communicate with their members.

Online Payment: Offers a variety of processes by which owners can make their assessment payments. E-check (free), Credit Card (\$9.95 charged to owner), Direct Debit (free). All of these options make it easier than ever to timely collect assessments.